



PRIVATE SWIMMING POOL PERMIT APPLICATION

RECEIPT#: _____
CHECK#: _____
CASH: _____

PERMIT #: _____

SUBDIVISION: _____

LOT#: _____

JOB SITE ADDRESS: _____

PROPERTY OWNER: _____

PHONE#: _____

CONTRACTOR: _____

PHONE#: _____

CONTRACTOR ADDRESS: _____

E-MAIL: _____

CIRCLE ONE: IN-GROUND POOL ABOVE-GROUND POOL

WILL POOL HAVE A DIVING BOARD / DIVING PLATFORM / DIVING STAND YES NO

HEIGHT OF ABOVE-GROUND POOL: _____ (MEASURED FROM FINISHED GRADE FIVE FEET FROM POOLS EDGE)

PRIVATE SWIMMING POOL FEE		\$100.00
HEATERS (EACH)	_____ x \$25.00 =	_____
	RECORDING FEE	\$1.00
	TOTAL FEES DUE	_____

IF FENCE / BARRIER IS ALREADY IN PLACE: MATERIAL: _____ HEIGHT: _____

- ELECTRICAL / PLUMBING (IF NEEDED) PERMITS SHALL BE APPLIED FOR BEFORE SWIMMING POOL PERMIT WILL BE ISSUED
- FENCE/BARRIER PERMIT (IF NEEDED) SHALL BE APPLIED FOR BEFORE SWIMMING POOL PERMIT WILL BE ISSUED

I, THE UNDERSIGNED, CERTIFY THAT THE DESCRIBED WORK LISTED ON THIS PERMIT APPLICATION IS TRUE AND CORRECT. I ACKNOWLEDGE THAT ANY PERMIT ISSUED ON THE REPRESENTATION HEREIN MADE MAY BE REVOKED AT ANY TIME, WITHOUT NOTICE, ON A BREACH OF REPRESENTATION OR VIOLATION OF THE CITY OF OLIVE BRANCH CODES THAT REGULATE PRIVATE SWIMMING POOLS.

CONTRACTOR PRINT NAME CLEARLY: _____

CONTRACTORS SIGNATURE: _____ DATE: _____

APPROVED BY: _____ DATE: _____

ALL INSPECTION LISTED BELOW SHALL BE INSPECTED AND APPROVED BY CITY OF OLIVE BRANCH BUILING DEPARTMENT:

LOCATION: _____ BONDING: _____ ELECTRICAL DITCHES: _____ LIGHT NICHE: _____

DEEP SEAL TRAP (IF PUT IN PLACE): _____ OTHERS: _____ OTHERS: _____ FINAL: _____



PRIVATE SWIMMING POOL REGULATIONS

I, THE UNDERSIGNED UNDERSTAND THAT I HAVE ONLY MADE AN APPLICATION FOR A PRIVATE SWIMMING POOL PERMIT TO BE CONSTRUCTED OR PLACED ON THE JOB SITE LISTED BELOW AND THAT NO WORK MAY BEGIN UNTIL THIS PERMIT APPLICATION HAS BEEN REVIEWED AND APPROVED BY THE CITY OF OLIVE BRANCH BUILDING DEPARTMENT.

LISTED BELOW ARE THE STEPS NEEDED TO HAVE A PRIVATE SWIMMING POOL PERMIT APPLICATION APPROVED:

1. POOL REQUIREMENTS FORM SIGNED BY THE OWNER OF THE PROPERTY FOR THE JOB SITE LISTED BELOW.
NOTE: NO PERMIT APPLICATION WILL BE TAKEN WITHOUT THIS FORM SIGNED BY THE OWNER OF THE PROPERTY WHERE POOL IS TO BE INSTALLED.
 2. DETAILED CODE COMPLIANT PLANS OF POOL TO BE INSTALLED, SHOWING SUCH THINGS AS ALL DEPTHS OF POOL, LADDERS, SWIM-OUTS, STEPS, HAND RAILS, DIVING BOARDS, ROPE, ETC.
 3. A SITE INSPECTION BY THE CITY OF OLIVE BRANCH BUILDING DEPARTMENT MAY BE NEEDED AND APPROVED BEFORE YOUR PRIVATE SWIMMING POOL PERMIT APPLICATION CAN BE ISSUED.
 4. IF A SITE INSPECTION IS NEEDED, THE CONTRACTOR SHALL HAVE THE LOCATION OF THE PRIVATE SWIMMING POOL MARKED WITH FLAGS, STAKES, OR PAINT ON THE GROUND.
 5. AFTER YOUR SITE INSPECTION HAS BEEN COMPLETED AND APPROVED AND THE PRIVATE SWIMMING POOL PERMIT APPLICATION HAS BEEN REVIEWED AND APPROVED. YOU WILL BE NOTIFIED THAT YOUR PRIVATE SWIMMING POOL PERMIT CAN BE ISSUED. AT THIS TIME WORK MAY BEGIN.
 6. IF AFTER THE SITE INSPECTION AND PRIVATE SWIMMING POOL PERMIT APPLICATION REVIEW HAS BEEN COMPLETED AND WE CAN NOT APPROVE YOUR PRIVATE SWIMMING POOL PERMIT APPLICATION, YOU WILL BE NOTIFIED OF THE REASON(S) THAT WE COULD NOT APPROVE YOUR PRIVATE SWIMMING POOL PERMIT APPLICATION. WHEN YOU HAVE ADDRESSED AND CORRECTED THE REASON(S) THAT WE GAVE YOU FOR NOT APPROVING YOUR PRIVATE SWIMMING POOL PERMIT APPLICATION, WE WILL THEN BE ABLE TO ISSUE YOUR PRIVATE SWIMMING POOL PERMIT.
- **NOTE: NO WORK MAY BEGIN UNTIL THE ABOVE REQUIREMENTS HAVE BEEN COMPLETED AND APPROVED**
 - **INSPECTION LISTED BELOW SHALL BE PREFORMED AND APPROVED BY CITY OF OLIVE BRANCH BUILDING DEPARTMENT FOR ALL POOLS**
 1. POOL LOCATION 2. ELECTRICAL DITCH 3. ELECTRICAL BONDING
 4. LIGHT NICHIE (IF INSTALLED) 5. DEEP SEAL TRAP (IF INSTALLED)
 6. FINAL (WHICH SHALL BE PREFORMED AND APPROVED BEFORE POOL CAN BE OCCUPIED)

I, THE UNDERSIGNED HAVE READ AND UNDERSTAND THESE REQUIREMENTS AND REGULATIONS THAT THE CITY OF OLIVE BRANCH HAS IN PLACE TO REGULATE PRIVATE SWIMMING POOLS. I AGREE TO COMPLY WITH ALL OF THESE REQUIREMENTS AND REGULATIONS, AS IT APPLIES TO THE ZONING DISTRICT IN WHICH I WILL CONSTRUCTING OR PLACING A PRIVATE SWIMMING POOL

JOB SITE ADDRESS: _____

SUBDIVISION: _____

LOT#: _____

CONTRACTORS SIGNATURE: _____

DATE: _____