

**MINUTES OF THE REGULAR MEETING OF THE MAYOR  
AND BOARD OF ALDERMEN OF THE CITY OF OLIVE BRANCH  
FEBRUARY 3, 2026**

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**BE IT REMEMBERED** that the Mayor and Board of Aldermen of the City of Olive Branch met in regular session, February 3, 2026 at 6:00 o'clock p.m., in the Municipal Court Room at 6900 Highland Street.

**AGENDA**

Mayor Adams called the regular meeting to order at 6:00 o'clock p.m.

Alderman Gil Earhart had the opening prayer. Mayor Adams led the Pledge of Allegiance.

**ROLL CALL (Establish Quorum):**

The City Clerk called roll to establish quorum with the following members present to wit: Mayor Kenneth R. Adams, Alderwoman Jan Aldridge, Alderman George Collins, Alderman Dale Dickerson, Alderman Gil Earhart, Alderman Don Gammage, Alderwoman Pat Hamilton, and Alderman David Wallace. These members constitute a quorum. Also present were Tena Stewart, City Clerk and Bryan Dye, City Attorney.

**APPROVAL OF MINUTES:**

**Minutes of the Regular Meeting held January 20, 2026, approved as presented, motion carried unanimously.**

**PUBLIC COMMENTS:**

Mr. Joe Ricker, Coach for the Desoto Technix Robotics along with three (3) team members Nathan, Team Captain, Bella and Raymond attended and addressed the Board sharing recent events and requested financial support for upcoming travel. The Desoto Technix Robotics team is comprised of seven (7) community based high school - homeschool students. Coach Ricker shared the team won the State of MS Championship and was 1 of 2 Mississippi Teams to advance to the World Championship. The World Championship, representing fifty-six (56) countries, was held in Houston, TX. The Desoto Technix Robotics placed 4<sup>th</sup> in their division and ranked 7<sup>th</sup> out of 8,000 teams. The team was also selected by Governor Tate Reeves to represent the State of Mississippi in the first annual Governor's cup.

**ANNOUNCEMENTS:**

Mayor Adams and the Board of Aldermen presented Park Operator Eddie Baldwin and Park Groundskeeper Taylor Swallers with a privately-funded monetary recognition of exceptional dedication and service and for demonstrating initiative, selflessness and a strong work ethic daily.

Mayor Adams congratulated Alderman Don Gammage and Police Chief Carlos Garcia for receiving Trail Blazer Awards.

Mayor Adams gave a brief review of Municipal status and responses related to the recent ice storm. Mayor Adams noted that

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although the Olive Branch Airport was closed to private aircraft, FEMA and TVA were able to utilize the airport to bring helicopters in and out for emergency response during the ice storm.

**CONSENT AGENDA:**

**Items on Consent Agenda approved as presented, motion carried unanimously. Consent Agenda items as follows:**

1. Travel/Training *Approved*
2. Appoint Joshua Mucciarone as deputy clerk for the purpose of receiving and distributing funds and attending training. *Appointed*
3. Authorize the City of Olive Branch to accept a donation of \$150.00 from Dennis and Charlotte Aldridge in memory of Rita Aldridge, designated for the Olive Branch Animal Control Department. *Authorized*
4. Approve membership to the Rotary Club of Olive Branch and pay all associated costs. *Approved*
5. Authorize the City of Olive Branch to enter into maintenance agreement with SHI International for Fortinet firewall support and pay all associated costs. *Authorized*
6. Authorize the City of Olive Branch to dispose of court records in accordance with the State of Mississippi Local Government Records Retention Schedule. *Authorized*
7. Authorize the City of Olive Branch to renew agreement with Memphis Radar Approach Control for the purpose of issuing NOTICE to AIRMEN (NOTAM). *Authorized*
8. Approve travel expense reimbursement for Mississippi Municipal League meeting. *Approved*
9. Authorize execution of the Mississippi Outdoor Stewardship Trust Fund Grant Memorandum of Understanding and all other required actions necessary to accept the grant. *Authorized*
10. Approve Memphis Metropolitan Association of Chiefs of Police as professional memberships for Majors Eric Stewart, Reginald Harris, Carl Glass and Captain Terri Hoskins and pay all associated costs. *Approved*
11. Approve software-as-a-service agreement for additional licenses with Asana and pay all associated costs. *Approved*
12. Authorize the Mayor and City Clerk to make necessary fund transfers to reconcile due to-due from through January 22, 2026. *Authorized*
13. Authorize the City Clerk to make the following transfers from Water & Gas Fund to the General Fund for certain services through January 23, 2026.

General Fund	\$166,648.00
Gas Fund(45652)	\$82,655.00
Water Fund (40650)	\$83,993.00

*Authorized*

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14. Approve additions to the 2025/2026 pool of Seasonal Employees for hire as determined by Parks and Recreation Director. *Approved*
15. Approve Request for Facility Use Agreement with Desoto County Dream Center to use the City Park Track and parking lot for their annual Desoto Wings and Ribs Competition, and waive associated fees. *Approved*
16. Approve membership to the Mississippi Firefighters' Association with approval to pay all associated costs. *Approved*
17. Adopt Resolution regarding S.B. 2805 (2025 Regular Session) hotel/motel special sales tax levy. *Adopted*

**OLD BUSINESS:**

1. Consideration of bids received during Reverse Auction held on January 26, 2025 for an Emergency Medical Vehicle. *Accepted bid to Emergency Equipment Professionals, motion carried unanimously.*

**NEW BUSINESS:**

1. Consideration of recommendation to approve Change Order No. 1 on contract with T.J. Construction, Inc., in the deductive amount of < \$960.00> decreasing the contract amount from \$379,796.75 to \$378,836.75; for the project referred to as Gas Regulator Station at Center Hill. *Approved, motion carried unanimously.*
2. Review status of Local Emergency declared January 23, 2026. *Approved extension until February 17, 2026, motion carried unanimously.*
3. Consideration of recommendation to initiate funding opportunities with the Corp of Engineers thru Section 219 of the 1992 Water Resources Development Act. *Approved resolution, motion carried unanimously.*

**EXECUTIVE SESSION:**

1. Personnel matter in the Park Department  
*Consideration of recommendation for employee promotion and salary increase.  
Authorized promotion and salary increase for one (1) employee, motion carried unanimously.*
2. Pending Litigation - discussion with City Attorney; possible action.
  - a. Claim No. F7K8510  
*Approved Settlement, motion carried unanimously.*
  - b. Cause No. 25-cv-01441  
*No action taken.*
  - c. Cause No. 21-cv-2140  
*No action taken.*

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**CLAIMS DOCKETS:**

1. Warrant report #020326UT, dated 02/03/2026, 34 invoices totaling \$2,483.48.  
*Approved for payment, motion carried unanimously.*
2. Warrant report #02032026, dated 02/03/2026, 271 invoices totaling \$4,687,965.72.  
*Approved for payment, motion carried unanimously.*