

MINUTE SUMMARY
JANUARY 20, 2026

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BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Olive Branch met in regular session, January 20, 2026 at 6:00 o'clock p.m., in the Municipal Court Room at 6900 Highland Street.

AGENDA

Mayor Adams called the regular meeting to order at 6:00 o'clock p.m.

Paul Bryant, Cross Creek Church had the opening prayer. Mayor Adams led the Pledge of Allegiance.

ROLL CALL (Establish Quorum):

The City Clerk called roll to establish quorum with the following members present to wit: Mayor Kenneth R. Adams, Alderwoman Jan Aldridge, Alderman George Collins, Alderman Dale Dickerson, Alderman Gil Earhart, Alderman Don Gammage, Alderwoman Pat Hamilton, and Alderman David Wallace. These members constitute a quorum. Also present were Tena Stewart, City Clerk and Bryan Dye, City Attorney.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held January 6, 2026, approved as presented, *motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor, and with Alderwoman Hamilton abstaining.*

ANNOUNCEMENTS:

Mayor Ken Adams, the Board of Aldermen and Fire Chief William Clark recognized members of Engine 1 and Unit 1 who in September of 2025 responded to an emergency call at City Hall involving an unresponsive individual. These individuals were instrumental in sustaining life during a critical medical emergency and reflect the highest standards of public service and exemplify the dedication and commitment of the Olive Branch Fire and EMS Department. Receiving the Lifesaving Award: Fire Lt./EMT Jeff Hawks, Driver/Paramedic Patrick Depriest, FF/EMT Will Preslar, FF/EMT Jaiden Bell, Paramedic Peyton Elkins, and Paramedic Paul Coletta.

Mayor Adams recognized Mr. Noah Melugin from Scout Troop 097 who was in attendance at the meeting.

Mayor Adams recognized 2 members of the Mayor's Youth Council who were in attendance at the meeting.

CONSENT AGENDA:

Items on Consent Agenda approved as presented, *motion carried unanimously. Consent Agenda items as follows:*

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1. Travel/Training *Approved*
2. Authorize the City of Olive Branch to accept a donation of a 12 place setting of chinaware and drinking glasses from Dianna Crumpler to be displayed at the Wesson House. *Authorized*
3. Appoint Gokmen Guven as deputy clerk for the purpose of receiving and distributing funds and attending training. *Appointed*
4. Approve submittal of the 2026 Bulletproof Vest Partnership Grant Application to the U.S. Department of Justice. *Approved*
5. Authorize the City of Olive Branch to accept a donation of \$150.00 from Mildred Horton in memory of Michonee, designated for the Olive Branch Animal Control Department. *Authorized*
6. Approve settlement of claim pursuant to Miss. Code Ann. Section 25-1-47 - 7095 Apache Drive. *Approved*
7. Authorize the City of Olive Branch to renew annual support and maintenance agreement with Dex Imaging for Formax FD2054 folder sealer and pay all associated costs. *Authorized*
8. Authorize the City of Olive Branch to renew annual support and maintenance agreement with Faronics for Deep Freeze software and pay all associated costs. *Authorized*
9. Approve memberships for Gregory Heath Dalton, Steven Riles and Pamela Simpson to the Northwest Mississippi Code Enforcement Association (NWMCEA) and pay all associated costs. *Approved*
10. Approve Fire Department purchase of Self-Contained Breathing Apparatus equipment pursuant to state contract number 8200082395. *Approved*
11. Approve Final Change Order No. 1 on contract with Lehman-Roberts Company in the deductive amount of \$122,828.28, decreasing the contract amount from \$1,801,080.00 to \$1,678,251.72 and accept Taxiway Rehabilitation - Phase 1 as complete. *Approved*
12. Authorize the City of Olive Branch to enter into an annual service agreement with Central Alabama Training Solutions for semi-annual breathing air compressor maintenance and air analysis and pay all associated costs. *Authorized*
13. Authorize annual subscription agreement with Active 911, Inc. and pay all associated costs. *Authorized*
14. Approve service agreement with ECCO Utility LLC for Gas Leak Survey and pay all associated costs. *Approved*
15. Approve additions to the 2025/2026 pool of Seasonal Employees for hire as determined by Parks and Recreation Director. *Approved*
16. Authorize the City of Olive Branch to renew the annual license agreement with IT1 for GFI Mail Archiver and pay all associated costs. *Authorized*

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17. Accept Mega Sign, Inc. as the lowest and best quote for a color LED digital sign to be installed at George M. Harrison Soccer Complex and pay all associated costs. *Accepted*
18. Authorize service agreement with Lunz Tree Service and pay all associated costs. *Authorized*
19. Approve distribution of the Taxable Tax Increment Limited Obligation Bond, Series 2026 proceeds for costs of issuance and developer infrastructure reimbursement. *Approved*
20. Approve prequalification of bidders for January 28, 2026 reverse auction - Emergency Medical Vehicle. *Approved*
21. Approve amendment of budget for fiscal year beginning 10/1/2025 and ending 9/30/2026. *Approved*
22. Approve revision to Mason Street Phase - Old Towne Sewer 592 Project. *Approved*
23. Declare as surplus miscellaneous items with a Fair Market Value of \$0 and grant authorization to dispose of or recycle in accordance with M.C.A. 17-25-25 and authorize necessary amendment to the fixed asset Inventory if needed. *Declared and authorized*
24. Authorize submission of application to Northcentral EPA for electrical service at the new lift station located at 4610 Redwood Lane. *Authorized*
25. Accept National Water Services as the lowest and best quote for Metro water plant pump replacement and pay all associated costs. *Accepted*
26. Authorize the City to seek quotes from local depositories to serve as the City's Depository for Special and Surplus Funds. *Authorized*

PLANNING COMMISSION / OLD BUSINESS:

1. Public Hearing for consideration of application to Amend the Project Text for The Oaks at Parkview Heights PUD, submitted by David Baker, Fisher Arnold, Inc., on behalf of Property Owner, Trey Hart, Mainland MCA Olive Branch, LLC. The request is to change the permitted uses from Memory Care and Assisted Living Facility to detached Single Family Residential in Area 3B and to approve the associated preliminary development plan. The subject property is zoned PUD, Planned Unit Development. The 6.99 +/-acre Area 3B is located on the west side of Parkview Blvd. and south of Goodman Road, known as 6755 and 6785 Parkview Blvd. (File# PD-25-0002) *Public Hearing set for this date in meeting of December 16, 2025. Approved, motion carried unanimously.*
2. Public Hearing for consideration of application to Amend the Project Text for Robinson Crossing PUD and Preliminary Development Plan for Area 9, submitted by Shane King, Houston Engineering, on behalf of Property Owners Barry Bridgforth and Pleasant Hill Land and Development Company. The request

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includes development stipulations for a permitted convenience store with fuel pumps and car wash as a standalone use. The 5.72 +/-acre subject Area 9 is zoned PUD, Planned Unit Development, and is located at the southeast corner of Church Road and Malone Road. (File# PD-25-0001) Public Hearing set for this date in meeting of December 16, 2025. Approved with conditions, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderwoman Hamilton and Alderman Wallace voting in favor, and with Alderman Gammage voting in opposition.

3. Public Hearing for consideration of application for a Zoning Map Amendment, submitted by Bob Farley, Farley Surveying, on behalf of Vish Prasad, Vants Realty LLC, Property Owner. The request is to rezone 2.06 +/-acres from M-2, Heavy Industrial District, to C-2, Highway Commercial District. The subject property is at the northeast corner of Hacks Cross Road and Airport Road, known as 8274 Hacks Cross Road. (File# ZP25-0012) Public Hearing set for this date in meeting of December 16, 2025. Approved, motion carried unanimously.

PLANNING COMMISSION / NEW BUSINESS:

1. Consideration of application for a Final Plat for Prasad Rheumatology Subdivision, submitted by Bob Farley, Farley Surveying, on behalf of Vish Prasad, Vants Realty LLC, Property Owner. The request is to subdivide 2.06 +/-acres into a single lot. The subject property is at the northeast corner of Hacks Cross Road and Airport Road, known as 8274 Hacks Cross Road. (File# SD25-0031) Approved, motion carried unanimously.
2. Consideration of application for a Preliminary Plat for Hamilton Place Subdivision, Phase 3, submitted by Andy Richardson, R&H Engineering & Surveying, LLC, on behalf of Property Owner Lloyd Miller, Jr. The request is to create 19 detached single family residential lots and 2 common open spaces on 6.73 +/-acres. The subject property is zoned R-3, Planned Residential District, and is located at the northwest corner of Terry Chase and Craft Road, known as 7295 Craft Road N. (File# SD-25-0041) Approved, motion carried unanimously.
3. Consideration of application for the Final Plat for Harvest Church of Desoto, submitted by Caleb Gill, Civil-Link, LLC., on behalf of Stephen Roberts, Harvest Desoto Church, Property Owner. The request is to create a single lot of 5.46 +/-acres. The subject property is zoned A-R, Agricultural-Residential District and is located the northeast corner of Polk Lane, and HWY 302, known as 12050 Old Goodman Road. (File# SD-25-0040) Approved, motion carried unanimously.
4. Public Hearing date for consideration and action on motion declaring the condition of the following properties, to be a menace to the public health and safety, and directing either the City staff or contract labor to clean the property forthwith.

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Name	Address	Parcel#
Ford Family Revocable Living Trust	7435 W Murray Hill Cir	1068.2801.0-00003.00
Bobby C Davis Sr.	6161 Humphrey Blvd.	1069.3204.0-00016.00

Tabled til meeting of February 17, 2026, motion carried unanimously.

NEW BUSINESS:

1. Consideration of recommendation to approve Change Order No. 2 on contract with Grinder Taber and Grinder, Inc. in the additive amount of \$1,147.00, increasing the contract amount from \$4,542,600.43 to \$4,543,747.43; and extending the contract time by 38 calendar days, making the new project completion date January 22, 2026, for the project referred to as George Harrison Soccer Complex, Phase 2. *Approved, motion carried unanimously.*
2. Consideration of recommendation to approve Change Order No. 1 on contract with W&T Contracting Corporation in the additive amount of \$33,919.30, increasing the contract amount from \$5,632,250.00 to \$5,666,169.30, for the project referred to as Fire Station No. 6. *Approved, motion carried unanimously.*

EXECUTIVE SESSION:

1. Personnel matters in the Police Department
 - a. *Consideration of recommendation for employee promotion and salary increase.*
Authorized promotion and salary increase for one (1) employee, motion carried unanimously.
 - b. *Consideration of recommendation for employee pay rate change.*
Authorized pay rate change for one (1) employee, motion carried unanimously.
 - c. *Consideration of recommendation for employee transfer and salary change.*
Authorized transfer and salary change for one (1) employee, motion carried unanimously.
 - d. *Consideration of recommendation for potential new hire.*
Hired one (1) new employee, motion carried unanimously.
2. Personnel matters in the Fire Department
 - a. *Consideration of recommendation for employee promotion and salary increase.*
Authorized promotion and salary increase for one (1) employee, motion carried unanimously.
 - b. *Consideration of recommendation for potential new hire.*
Hired one (1) new employee, motion carried unanimously.
3. Personnel matter in the Street Department
Consideration of recommendation for potential new hire.
Hired one (1) new employee, motion carried unanimously.
4. Personnel matter in the Gas Maintenance Department
Consideration of recommendation for potential new hire.
Hired one (1) new employee, motion carried unanimously.

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5. Economic Development - discussion with City Attorney. Miss. Code Ann. Section 25-41-7(4)(j). *Approved Memorandum of Understanding with Project Illuminate, motion carried unanimously.*

CLAIMS DOCKETS:

1. Travel Card Expenditure Report dated December 31, 2025, totaling \$258.68.
Approved for payment, motion carried unanimously.
2. Warrant Report #012026UT, dated 01/15/2026, 69 invoices totaling \$5,418.18.
Approved for payment, motion carried unanimously.
3. Warrant Report #01202026, dated 01/16/2026, 249 invoices totaling \$2,069,835.66.
Approved for payment, motion carried unanimously.
4. Warrant Report #01212026, dated 01/20/2026, 63 invoices totaling \$269,681.15.
Approved for payment, motion carried unanimously.