

**MINUTE SUMMARY
JANUARY 6, 2026**

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BE IT REMEMBERED that the Mayor and Board of Aldermen of the City of Olive Branch met in regular session, January 6, 2026 at 6:00 o'clock p.m., in the Municipal Court Room at 6900 Highland Street.

AGENDA

Mayor Adams called the regular meeting to order at 6:00 o'clock p.m.

Alderman Gil Earhart had the opening prayer. Mayor Adams led the Pledge of Allegiance.

ROLL CALL (Establish Quorum):

The City Clerk called roll to establish quorum with the following members present to wit: Mayor Kenneth R. Adams, Alderwoman Jan Aldridge, Alderman George Collins, Alderman Dale Dickerson, Alderman Gil Earhart, Alderman Don Gammage, and Alderman David Wallace. These members constitute a quorum. Alderwoman Pat Hamilton was not present. Also present were Tena Stewart, City Clerk and Bryan Dye, City Attorney.

APPROVAL OF MINUTES:

Minutes of the Regular Meeting held December 16, 2025, approved as presented, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.

Minutes of the Special Meeting held December 18, 2025, approved as presented, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.

ANNOUNCEMENTS:

Mayor Adams and the Board of Aldermen presented Gas Secretary, Anita Hayes with a privately-funded monetary recognition of her commitment to excellent customer service, professionalism and communication skills which make a meaningful difference in customer interactions and daily operations within the Public Works Department.

CONSENT AGENDA:

Items on Consent Agenda approved as presented, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent. Consent Agenda items as follows:

1. Travel/Training Approved

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2. Appoint John Anglin as deputy clerk for the purpose of receiving and distributing funds and attending training. *Appointed*
3. Authorize the City of Olive Branch to accept a donation from Mark Savage in the amount of \$20.00 designated for the Shop with a Cop event. *Authorized*
4. Authorize the City of Olive Branch to renew annual support and maintenance agreement with Formax for FD2006 folder sealer and pay all associated costs. *Authorized*
5. Approve settlement of claim pursuant to Miss. Code Ann. Section 25-1-47 - 5289 Camp Crossing Road. *Approved*
6. Approve membership to the Association of Public Safety Communications Official (APCO) and pay all associated costs. *Approved*
7. Authorize the City of Olive Branch to renew 12-month subscription with All Traffic Solutions for traffic board messaging suite and pay all associated costs. *Authorized*
8. Approve Fire Department purchase of turnout gear pursuant to state contract number 8200078722 pricing. *Approved*
9. Accept Landers South as the lowest and best quote for one (1) 2026 Ford F-350 Crew Cab, 4x4 and pay all associated costs. *Accepted*
10. Authorize renewal of service agreement with Musco Lighting for remote control lighting system service at various park complexes and pay all associated costs. *Authorized*
11. Accept OGNTech, LLC as the lowest and best quote for installation of network cabling and fiber connection for new Public Works building and pay all associated costs. *Accepted*
12. Authorize submission of application to Northcentral EPA for electrical service at the new Animal Shelter. *Authorized*
13. Authorize the Mayor and City Clerk to make necessary fund transfers to reconcile due to-due from through December 22,2025. *Authorized*
14. Approve official action to commit matching funds for the Mississippi Outdoor Stewardship Trust Fund Grant. *Approved*
15. Approve annual membership for Venard Asongayi to the American Planning Association, American Institutes of Certified Planners, and Association of State Floodplain Managers and pay all associated costs. *Approved*
16. Authorize service agreement with Cline Tours for transportation to MML Youth Leadership Summit and pay all associated costs, with the finding that the expenditure will advertise and promote the City of Olive Branch. *Authorized*
17. Approve Official Bond for Venard Asongayi, Planning and Development Director. *Approved*

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18. Approve annual membership to the International Association of Chiefs of Police (ICAP) and pay all associated costs. *Approved*

19. Authorize the City Clerk to make the following transfers from Water & Gas Fund to the General Fund for certain services through December 29, 2025.

General Fund	\$244,677.00
Gas Fund (45652)	\$121,435.00
Water Fund (40650)	\$123,242.00

Authorized

20. Authorize the City of Olive Branch to accept a donation from Lloyd H. and Lloyd Scott Kimbrough in the amount of \$35.00 designated for the Shop with a Cop event. *Authorized*

21. Approve request from Charles Dixon for special consent of cemetery interment in Blocker Cemetery. *Approved*

22. Approve 2026 Memorandum of Agreement for Continuation as a Mississippi Main Street Association Network Community. *Approved*

23. Authorize the City of Olive Branch to enter into a service agreement with Jan-Pro Cleaning for window cleaning services at the Airport Tower and pay all associated costs. *Authorized*

24. Approve Ad Valorem Tax Agreement with McKesson Corporation. *Approved*

25. Approve Memphis Metropolitan Association of Chiefs of Police as professional membership for Captain Joshua Mucciarone and Captain Thomas Olivera and pay all associated costs. *Approved*

26. Approve Official Bond for Carols Garcia, Police Chief. *Approved*

27. Approve additions to the 2025/2026 pool of Seasonal Employees for hire as determined by Park and Recreation Director. *Approved*

NEW BUSINESS:

1. Consideration of recommendation to approve Change Order No. 1 on contract with Timbo's Construction, Inc. in the additive amount of \$3,510.00, increasing the contract amount from \$1,474,981.20 to \$1,478,491.20 for the project referred to as Corporate Hangar 1. *Approved, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.*

EXECUTIVE SESSION:

1. Personnel matter in the Street Department
Consideration of recommendation for employee disciplinary action.
Approved suspension of one (1) employee for three (3) days without pay, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.

2. Personnel matters in the Park Department
 - a. *Consideration of recommendation for employee promotion and salary increase.*
Approved promotion and salary increase for one (1) employee, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.
 - b. *Consideration of recommendation for potential new hires.*
Hired two (2) new employees, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.
 - c. *Consideration of recommendation for employee disciplinary action.*
Approved suspension of one (1) employee for one (1) day without pay, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.

3. Personnel matter in the Water Maintenance Department
Consideration of recommendation for potential new hire.
Hired one (1) new employee, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.

4. Personnel matters in the Fire Department
 - a. *Consideration of recommendation for employee promotion and salary increase.*
Approved promotion and salary increase for one (1) employee, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.
 - b. *Consideration of recommendation for potential new hire.*
Hired one (1) new employee, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.

5. Pending Litigation - discussion with City Attorney.
Approved settlement parameters, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.

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CLAIMS DOCKETS:

1. Warrant report #010626UT, dated 12/30/2025, 42 invoices totaling \$2,973.78.
Approved for payment, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.
2. Warrant report #01062026, dated 12/31/2025, 289 invoices totaling \$3,520,630.46.
Approved for payment, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.
3. Warrant Report #01072026, dated 01/06/2026, 97 invoices totaling \$1,788,949.34.
Approved for payment, motion carried with Alderwoman Aldridge, Alderman Collins, Alderman Dickerson, Alderman Earhart, Alderman Gammage and Alderman Wallace voting in favor and with Alderwoman Hamilton being absent.