

**Agenda**  
**City of Olive Branch**  
**Board of Aldermen Meeting**  
**6:00 PM**  
**February 3, 2026**

This meeting will be live-streamed and recorded on the City's YouTube channel at <https://www.youtube.com/@cityofob>.

**Call To Order:**

**Prayer/Pledge of Allegiance:**

1. Invocation - Alderman Gil Earhart

**Roll Call (Establish Quorum):**

**Approval of Minutes:**

1. Approve minutes of the Regular Meeting of January 20, 2026.

**Public Comments:**

1. Mr. Joe Ricker with the DeSoto Technix Robotics Team to address the Board regarding an upcoming event and request for travel donation.

**Announcements:**

1. Mayor's Award - Park Operator Eddie Baldwin & Park Groundskeeper Taylor Swallers

**Consent Agenda:**

Any Board member who wishes to have a Consent Agenda item moved to New Business or who needs more information on an item, please contact Tena Stewart or Mayor Adams before the Tuesday Board meeting, and we will honor the request.

1. Travel / Training
2. Appoint Joshua Mucciarone as deputy clerk for the purpose of receiving and distributing funds and attending training.
3. Authorize the City of Olive Branch to accept a donation of \$150.00 from Dennis and Charlotte Aldridge in memory of Rita Aldridge, designated for the Olive Branch Animal Control Department.
4. Approve membership to the Rotary Club of Olive Branch and pay all associated costs.
5. Authorize the City of Olive Branch to enter into maintenance agreement with SHI International for Fortinet firewall support and pay all associated costs.
6. Authorize the City of Olive Branch to dispose of court records in accordance with the State of Mississippi Local Government Records Retention Schedule.
7. Authorize the City of Olive Branch to renew agreement with Memphis Radar Approach Control for the purpose of issuing NOTICE to AIRMEN (NOTAM).
8. Approve travel expense reimbursement for Mississippi Municipal League meeting.
9. Authorize execution of the Mississippi Outdoor Stewardship Trust Fund Grant Memorandum of Understanding and all other required actions necessary to accept the grant.

10. Approve Memphis Metropolitan Association of Chiefs of Police as professional memberships for Majors Eric Stewart, Reginald Harris, Carl Glass and Captain Terri Hoskins and pay all associated costs.
11. Approve software-as-a-service agreement for additional licenses with Asana and pay all associated costs.
12. Authorize the Mayor and City Clerk to make necessary fund transfers to reconcile due to-due from through January 22, 2026.
13. Authorize the City Clerk to make the following transfers from Water & Gas Fund to the General Fund for certain services through January 23, 2026.
 

General Fund	\$166,648.00
Gas Fund (45652)	\$82,655.00
Water Fund (40650)	\$83,993.00
14. Approve additions to the 2025/2026 pool of Seasonal Employees for hire as determined by Parks and Recreation Director.
15. Approve Request for Facility Use Agreement with Desoto County Dream Center to use the City Park Track and parking lot for their annual Desoto Wings and Ribs Competition, and waive associated fees.
16. Approve membership to the Mississippi Firefighters Association with approval to pay all associated costs.
17. Adopt Resolution regarding S.B. 2805 (2025 Regular Session) hotel/motel special sales tax levy.

**Old Business:**

1. Consideration of bids received during Reverse Auction held on January 26, 2025 for an Emergency Medical Vehicle.

**New Business:**

1. Approve Change Order No. 1 on contract with T.J. Construction, Inc., in the deductive amount of < \$960.00> decreasing the contract amount from \$379,796.75 to \$378,836.75; for the project referred to as Gas Regulator Station at Center Hill.
2. Review status of Local Emergency declared January 23. 2026.

**Executive Session:**

1. Personnel matter in the Park Department  
*Consideration of recommendation for employee promotion and salary increase.*
2. Pending Litigation – discussion with City Attorney; possible action.  
Claim No. F7K8510  
Cause No. 25-cv-01441  
Cause No. 21-cv-2140

**Claims Dockets:**

1. PENDING