

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
NOVEMBER 15, 2022

1

TO ORDER:

PRAYER/PLEDGE OF ALLEGIANCE:

ROLL CALL (Establish Quorum):

APPROVAL OF MINUTES:

1. Approve minutes of the Regular Meeting of November 1, 2022.

ANNOUNCEMENTS:

1. Mayor's Recognition
Proclamation for "World Prematurity Awareness Day"
2. Mayor's Update

CONSENT AGENDA:

1. Travel/Training
2. Authorize the Mayor and City Clerk to make transfers from the Water Sewer Fund to the Water Sewer Bond Debt Fund, from the Natural Gas Fund to the Natural Gas Bond Debt Fund and from the Airport Operations Fund to the Airport Debt Service Fund for debt service payments due December 1, 2022.

Water Sewer Fund to Water Sewer Bond Debt Fund - \$3,718.75
Natural Gas Fund to Natural Gas Bond Debt Fund - \$9,641.25
Airport Operations Fund to the Airport Debt Service Fund \$600.00
3. Authorize service agreement with Eagle Specialty and pay all associated costs.
4. Authorize the City of Olive Branch to renew its software subscription with Callyo for mobile bug communications software and pay all associated costs.
5. Authorize the City of Olive Branch to renew the software as a service agreement with Leads Online and pay all associated costs.
6. Authorize the City of Olive Branch to enter into a service agreement with Otis Elevator Company for required elevator testing at City Hall and pay all associated costs.
7. Authorize the City of Olive Branch to renew the annual license agreement with IT1 for GFI Mail Archiver and pay all associated costs.
8. Authorize execution of Recreational Trail Program Grant Agreement and any other necessary documents required to receive funding through the program administered by the Mississippi Department of Wildlife, Fisheries, and Parks.
9. Approve execution of revised Statement of Work with CDW Government LLC related to Microsoft M365 implementation.

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
NOVEMBER 15, 2022

2

10. Authorize the City of Olive Branch to renew the annual maintenance agreement with Memphis Communications Corporation for conference room audio visual equipment at the Police Department and pay all associated costs.
11. Authorize the City of Olive Branch to renew the annual maintenance agreement with Memphis Communications Corporation for hearing assistance equipment at the Courthouse and pay all associated costs.
12. Approve settlement of claim pursuant to Miss. Code Ann. Section 25-1-47 - Craft Road Gas Project.
13. Approve Police Department purchase of ammunition pursuant to state contract number 8200062305.
14. Authorize the City of Olive Branch to enter into an agreement with CivicPlus, LLC to update the website and pay all associated costs.
15. Accept agreement from Dee Dee Erfurdt, with Olive Branch Florist, for Christmas decorating and pay all associated costs.
16. Authorize the City of Olive Branch to accept a donation in the amount of \$62,800.00 from Hillwood designated for the Alexander Road and Stateline Road Intersection Improvements project.
17. Approve Initial Resolution Granting Ad Valorem Tax Exemption for Barrett Distribution Centers LLC.
18. Approve Final Resolutions Granting Ad Valorem Tax Exemptions:
 - a. BioCare, Inc. dba BioCareSD, LogiCare3PL
 - b. Buske Lines, Inc.
19. Approve Freeport Warehouse Tax Exemptions:
 - a. HD Supply Facilities LTD. dba USA BlueBook
 - b. Ardagh metal Packaging USA Corp.
20. Authorize agreement with Mid-South Security & Fire, LLC for fire alarm monitoring service at City Hall, Courthouse, Senior Center, Police, Fleet Services, Airport Terminal and Airport MA Hanger Buildings and pay all associated costs.
21. Authorize the City of Olive Branch to renew the annual support and licensing agreement with iT1 for VMware Horizon License & VMware vSphere Support and pay all associated costs.
22. Authorize the City of Olive Branch to enter into an agreement with AT&T for CAD One-way Interface software for body worn cameras and pay all associated costs.
23. Authorize the City of Olive Branch to purchase Taser X26P conducted electrical weapons and accessories with specific finding that Axon Enterprise, Inc. is the "sole source" supplier and that valid justification exists to approve a purchase of specific equipment necessary to perform a specific job.

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
NOVEMBER 15, 2022

3

24. Authorize removal from fixed asset inventory - Insurance settlements.

PARK AND REC.

011532 2015 Ford F150 4X4 s/n 1FTFX1EF9FKD50359

25. Declare as surplus the following items with a Fair Market Value over \$1000 and grant authorization to advertise for sale at public auction on GovDeals.com in accordance with M.C.A. 17-25-25 and authorize necessary amendment to the fixed asset inventory.

STREET DEPT.

002342 Ford F150 Pickup s/n 1FTRF17WX3NB59962

002341 Ford F150 Pickup s/n 1FTRF17W83NB27706

26. Declare as surplus the following items with a Fair Market Value of \$0 and grant authorization to dispose of or recycle in accordance with M.C.A 17-25-25 and authorize necessary amendment to the fixed asset Inventory if needed.

ADMIN

01397 Adler Royal Typewriter s/n D-8500

IT DEPT.

010961 iPhone s/n DX3X82R7HG7F

010986 iPhone s/n DX3X89EEHG7F

010958 iPhone s/n DX3X88YEHG7F

010955 iPhone s/n DX3X874EHG7F

27. Approve addition to the 2022/2023 pool of Seasonal Employees for hire as determined by Parks and Recreation Director.
28. Set Public Hearing for consideration of application for a Zoning Map Amendment submitted by Nick Kreunen, Civil-Link, LLC on behalf of Amji Investments, LLC, Property Owner. The request is to rezone 24.92 +/-acres from R-2, Single-Family Residential District to PUD, Planned Unit Development. The purpose is to establish Olive Branch Recreational Vehicle (RV) Park. The subject property is located in the southwest corner of W Sandidge Rd. and Ross Rd. (File# ZP22-0019) *Public Hearing date set for December 20, 2022.*
29. Set Public Hearing for consideration to adopt 2022 Update to Comprehensive Plan 2040. *Public Hearing date set for December 20, 2022.*
30. Set Public Hearing for consideration of application to Amend Project Text & Development Plan for Malco & Malco Court Planned Commercial Development, submitted by Adam Lightman, Lightman Realty, on behalf of Property Owner, Lightman Olive Branch Co, LLC. The request is to add Cannabis Dispensary to the list of permitted uses allowed on this property. The subject property is zoned C-4, Planned Commercial District and is located on the north side of Goodman, west of Hamilton Circle, known as 6518 Goodman Rd. (File# ZP22-0022) *Public Hearing date set for December 20, 2022.*
31. Set Public Hearing for consideration of application for a Zoning Map Amendment for 2 City initiated rezonings from C2

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
NOVEMBER 15, 2022

4

& R2 to C2 to correct a zoning map mistake. The subject properties are adjacent lots on the east side of Hwy 305, south of Coleman Street, 6180 Hwy 305 and the lot just south of that, known as the Hoover & Sowell properties. (*File# ZP22-0023*) *Public Hearing date set for December 20, 2022.*

PLANNING COMMISSION / OLD BUSINESS:

1. Public Hearing for consideration of application for a Project Text Amendment for Holiday Crossing PUD, submitted by Mustafa Kopas, OB Tire & Maintenance Auto Shop, on behalf of the estate of Donald B Tredway, SR, Property Owner. The request is to permit an auto repair business on Lot 12 of Holiday Crossing PUD subdivision and adopt the associated preliminary development plan. The subject 1.4 +/-acre property is located at the southeast corner of Nichols Blvd. and N Ridge Dr., known as 10905 Nichols Blvd. (*File# ZP22-0020*) *Public Hearing set for this date in meeting of October 18, 2022.*
2. Public Hearing for consideration of Revision of Article 5 of the Zoning Ordinance relative to Convenience Stores with Gas Pumps, Filling Stations, Auto Repair shops, and Truck stops in various zoning districts. *Public Hearing set for this date in meeting of October 18, 2022.*

PLANNING COMMISSION / NEW BUSINESS:

1. Consideration of application for a Final Plat for Scooters Coffee Subdivision, submitted by Mac Smith, Five Star Development, of Alabama, Inc on behalf of First Security Bank, Property Owner. The request is to create a one lot subdivision from 0.4705 +/-acres. The subject property is zoned O, Office District, and is located at the northeast corner of Highway 305 and College St., known as 6574 Highway 305. (*File# SD22-0050*)
2. Consideration of application for a Final Plat Uhaul Moving & Storage Olive Branch, submitted by Harvey Matheney, Pickering Firm, on behalf of Amerco Real Estate Co., Property Owner. The request is to create a 1 lot subdivision of 13.19 +/-acres. The subject property is zoned C-4, Planned Commercial District, and is located on the south side of Goodman Rd. and east of Malone Rd. (*File# SD22-0054*)
3. Consideration of application for a Final Plat of the 1 lot Subdivision of the Dream Home Construction, LLC property, submitted by Sean Green, Property Owner. The request is to create a 1 lot subdivision of 4.99 +/-acres. The subject property is zoned A-R, Agricultural- Residential District, and is located on the north side of Hillsdale Dr. and just east of Malone Rd. N, known as 4174 Hillsdale Dr. (*File# SD22-0055*)
4. Consideration of application for a Final Plat for the Peggy Nowell 1 lot Subdivision, submitted by Jared Darby, Brown Properties, on behalf of Property Owner, Peggy Nowell. The request is to create a 1 lot subdivision of 1.034 +/-acres. The subject property is zoned C-2, Highway Commercial District, and is located on the west side of Highway 178 and

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
NOVEMBER 15, 2022

5

just north of Blocker St., known as 9425 Hwy 178. (File# SD22-0058)

5. Consideration of application for a Final Plat for The Shops at Goodman Crossing Subdivision, submitted by Rusty Norville, Civil Engineering Solutions, LLC on behalf of Jason Shifflett, Dirt to Dough, Property Owner. The request is to divide 3.978 +/-acres into 2 lots. The subject property is zoned C-2, Highway Commercial District, and is located at the southwest corner of Old Goodman Rd. and Woods Blvd. (File# SD22-0053)
6. Consideration of application for a Plat Revision of Chase Montgomery Commercial Park Phase 1, submitted by John Crawley, on behalf of Chase Montgomery Park, INC, Property Owner. The request is to increase the size of Lot 1 and the Common Open Space, realign right-of-way, and combine Lots 2 and 3 into a single lot. The subject property is zoned M-3, Planned Industrial District, and is located at the intersection of Roy Holmes Way and Maygan Dr. (File# SD22-0056)
7. Consideration of application for a Final Plat for Allendale Subdivision Phase 8, submitted by Joe F. Lauderdale on behalf of Robert Bailey, Looxahoma, LLC. The request is to subdivide 10.9 +/-acres into 50 lots and 3 Common Open Spaces (COS). This is the final phase of Allendale, which is located on the southwest side of HWY 178 north of the Maywood Subdivision within the R-3, Planned Residential zoning district. (File# SD22-0057)
8. Consideration of application for a Preliminary Plat for The Bridges of Camp Creek Phase 2, submitted by Mike Davis, the Reaves Firm, on behalf of Gil Ryan, GMR Camp Creek II LLC. The request is to subdivide 12.455 +/-acres into 8 commercial lots for second phase of The Bridges of Camp Creek. The subject property is zoned C-4, Planned Commercial District, and is located along the north side of HWY 302, east of Craft-Goodman Frontage Rd., west of Pigeon Roost Rd. and south of Camp Creek Blvd. (File# SD22-0051)

NEW BUSINESS:

1. Consideration of Resolution requesting legislative approval of an amendment to Miss. Code Ann. Section 31-5-51(5).
2. Consideration of recommendation to approve Addendum No. 1 to the Professional Engineering Service Agreement with Civil Link LLC extending the contract time by an additional twelve (12) months, making the new contract completion date December 31, 2023 for the project referred to as Stateline and Davidson Intersection Improvements.

EXECUTIVE SESSION:

1. Personnel matter in the Sanitation Department
Consideration of recommendation for potential new hire.

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
NOVEMBER 15, 2022

6

2. Personnel matter in the Gas Maintenance Department
Consideration of recommendation for potential new hire.
3. Personnel matters in the Fire Department
Consideration of recommendation for employee promotions and salary increases.
4. Potential Litigation - discussion with City Attorney pursuant to Miss. Code Ann. Section 25-41-7(4) (b).

NEW BUSINESS (cont.):

3. Voluntary Annexation - approximately 450 acres - discussion and possible action.

CLAIMS DOCKETS:

1. Warrant report #11152022, dated 11/10/2022, 190 invoices totaling \$1,010,207.90.
2. Warrant report #111522UT, dated 11/19/2022, 50 invoices totaling \$7,349.01.
3. Warrant report #111522NC, dated 11/10/2022, 2 invoices totaling \$176,918.98.
4. Warrant report #111522AT, dated 11/15/2022, 6 invoices totaling \$10,902.19.
5. Warrant report #11162022, dated 11/15/2022, 94 invoices totaling \$210,833.68.