

AGENDA
CITY OF OLIVE BRANCH
BOARD MEETING
6:30 P.M.
SEPTEMBER 20, 2022

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TO ORDER:

PRAYER/PLEDGE OF ALLEGIANCE:

ROLL CALL (Establish Quorum):

APPROVAL OF MINUTES:

1. Approve minutes of the Regular Meeting of September 6, 2022.

ANNOUNCEMENTS:

1. Mayor's Recognition
 - a. Lt. Steve Wright
 - b. Firefighter Paramedic Alan Wright
 - c. Firefighter William Lancaster
2. Mayor's Update
3. COO's Update

CONSENT AGENDA:

1. Travel/Training
2. Authorize the Mayor and City Clerk to make transfer from the Water Sewer Fund to the Water Sewer Bond Debt Fund for a debt service payment due October 1, 2022.

Water Sewer Fund to Water Sewer Bond Debt Fund -
\$109,483.75
3. Approve service agreement with Master Lawn / Green King for certain landscape services for the fiscal year 2022-2023 at Blocker Cemetery.
4. Approve annual expenditure of \$350 to CivicPlus, LLC for Municode Administrative Support Fee 09/01/2022 to 08/31/2023.
5. Approve settlement of claim pursuant to Miss. Code Ann. Section 25-1-47 - 9409 William Paul Drive.
6. Authorize the City of Olive Branch to accept a \$20 donation from Robert Dunagan, Jr. designated for the Olive Branch Police Department.
7. Authorize expenditures up to \$1,000 for the Senior Center Thanksgiving and Christmas lunches with the specific finding the expenditures will advertise and promote the City of Olive Branch.
8. Approve membership to the Association of State Floodplain Managers, Inc. for Vernard Asongayi and pay all associated costs.
9. Declare as surplus the following items with a Fair Market Value of \$0 and grant authorization to dispose of or

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recycle in accordance with M.C.A. 17-25-25 and authorize necessary amendment to the fixed asset inventory if needed.

PARK AND REC

- 14- Batting Helmets
 - 1 - 28.5' Basketball
 - 1 - Soccer Balls
 - 6 - Canvas Equipment Bags
 - 4 - Mesh Equipment Bags
10. Approve amendments to the Rules and Regulations for the Use and Operation of Olive Branch Park Facilities Ordinance.
 11. Authorize the City of Olive Branch to enter into a rental agreement with Arrow Portable Services, Inc. and pay all associated costs.
 12. Authorize the City of Olive Branch to renew the annual maintenance agreement with Memphis Communications Corporation for security camera system at the Police Department and pay all associated costs.
 13. Approve corrections to minutes of August 16, 2022 meeting of Mayor and Board of Aldermen, page 148.
 14. Approve as-needed and bond counsel engagement letters.
 15. Approve consulting services agreement with Slaughter & Associates.
 16. Approve Final Resolution Granting Ad Valorem Tax Exemption to Milwaukee Electric Tool Corporation- 12385 Crossroads Drive.
 17. Adopt Order rescinding ad valorem tax exemption for Milwaukee Electric Tool Corporation - 12386 Crossroads Drive.
 18. Authorize the City of Olive Branch to purchase rights to show movies for the October Movie Series, "Movies Under the Stars", from Swank Motion Pictures, Inc. and pay all associated costs.
 19. Accept donation of utility easement - 10006 Keely Drive.
 20. Authorize expenditures in the amount of \$1,331.22 to Wayne's Candy Co., Inc. for candy to be distributed at various fall festivals and Christmas events, with the specific finding that said expenditure will advertise and promote the City of Olive Branch.
 21. Approve agreement with Direct Shred for mobile shred services, with the specific finding that said expenditure will advertise and promote the City of Olive Branch.
 22. Approve amendment of budget for fiscal year beginning 10/01/2021 and ending 9/30/2022.

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23. Approve addition to the 2021/2022 and 2022/2023 pools of Seasonal Employees for hire as determined by Parks and Recreation Director.

24. Set Public Hearing for application for a Zoning Map Amendment from C-2, Highway Commercial District to M-1, Light Industrial District, submitted by Carl Sookraj, CaDa LLC, property owner. The 4.3 +/--acre subject property is Lot 1 and a portion of Lot 3 of the Garner Commercial Subdivision. Lot 1 (6819 HWY 178) and Lot 3 are located on the south side of HWY 178, east of Yahweh Dr. and north of the Stateline Rd. E. extension. (File #ZP22-0017) *Public Hearing date set for October 18, 2022.*

PLANNING COMMISSION / OLD BUSINESS:

1. Public Hearing for consideration of application for a Zoning Map Amendment from C-2, Highway Commercial District to M-1, Light Industrial District, submitted by Paul Reinke, Industrial VI Enterprises, LLC, on behalf of John White, property owner. The 57.73 +/--acres subject property is located on the south side of Goodman Rd, just west of Legacy Blvd. (File #ZP22-0016) *Public Hearing set for this date in meeting of August 16, 2022.*

PLANNING COMMISSION / NEW BUSINESS:

1. Consideration of application for a Preliminary Plat for Legacy Park Building, Phase 7, Lots 18 & 19, submitted by Chris Seward, Hillwood Investment Properties, on behalf of John White, property owner. The request is to subdivide 57.73 +/- acres into 2 lots. The subject property is zoned C-2, Highway Commercial District and is located on the south side of Goodman, between Polk Lane and Hacks Cross Rd. (File #SD22-0044)

2. Consideration of application for a 1st Revision to Trivest Corporation Fairhaven Planned Development, Phase 1, submitted by Jared Darby, Brown Properties, on behalf of property owner Earl Warren, Trivest Corporation. The request is to revise Lot 4, right-of-way for sewer, and COS A-5. The 4.18 +/- acre subject property is zoned C-4, Planned Commercial District and is located at the western terminus of the proposed Business Center Dr. extension, west of Hacks Cross Rd. (File #SD22-0039)

3. Consideration of application for the First Revision of the Olive Branch Logistics Center, Section "C", submitted by Jason Weaver, Goodwin and Marshall, on behalf of property owners OBLC Building D, LLC, IDIL OBLC, LLC, and Laney Funderburk Family. The request is to revise Section "C" by re-subdividing Lot 3 into two lots, adding another lot, vacating and establishing right-of-way, eliminating one common open space and adding another. The 190 +/--acre property, which includes existing area and proposed expansion of Section "C", is located within the M-1, Light

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Industrial zoning district on the north side of Church Rd. and the west side of Ross Rd. (File #SD22-0047)

4. Public Hearing date for consideration and action on motion declaring the condition of the following properties, to be a menace to the public health and safety, and directing either the City staff or contract labor to clean the property forthwith.

<u>Name</u>	<u>Address</u>	<u>Parcel #</u>
BAF Assets 4, LLC	10343 Oak Leaf Dr	1067.3520.0-00467.00
Home SFR Borrower, LLC	6181 Braybourne Main	1059.3207.0-00271.00
AH4R Properties, LLC	6444 White Hawk Lane	1059.3211.0-00453.00
Hubert L Scales	8034 Polk Lane	1054.1900.0-00017.00
AO Propco 1, LLC	10453 Kristen Dr S	1067.3525.0-00588.00
Olympia Tools International, Inc	10295 Stateline Rd E	1066.1402.0-00003.00
Vincent Edward Nutt, Sr, Trustee	9190 Cedar Creek Dr	2062.1004.0-00006.00
Progress Memphis, LLC	6181 Morgan Manor Cove	1068.2487.4-00014.00

OLD BUSINESS:

1. Discussion regarding engineering firm qualifications opened August 19, 2022 for Water and Sewer Professional Services in the Newly Annexed Areas.
2. Consideration of bids opened September 12, 2022 for Street Supplies.
3. Consideration of bids opened September 12, 2022 for Natural Gas Supplies.
4. Consideration of bids opened September 12, 2022 for Water and Wastewater Supplies.
5. Consideration of bids opened September 12, 2022 for Annual Surface Treatments Project.
6. Consideration of bids opened September 12, 2022 for Annual Striping and Pavement Markings Project.
7. Consideration of bids opened September 12, 2022 for Annual Reclamation and Asphalt Overlays.

EXECUTIVE SESSION:

1. Personnel matters in the Concession Department
 - a. *Consideration of recommendation for potential new hires.*
 - b. *Consideration of recommendation for employee promotion and salary increase.*
2. Personnel matter in the Police Department
Consideration of recommendation for potential new hire.

CLAIMS DOCKETS:

1. Warrant report #092022NC, dated 09/09/2022, 2 invoices totaling \$214,672.42.

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2. Warrant report #092022UT, dated 09/15/2022, 97 invoices totaling \$9,716.57.
3. Warrant report #09202022, dated 09/16/2022, 222 invoices totaling \$1,238,642.55.
4. Warrant report #092022AT, dated 09/20/2022, 7 invoices totaling \$19,341.95.
5. Warrant report #09212022, dated 09/20/2022, 194 invoices totaling \$979,188.06.
6. Warrant report #092022FX, dated 09/20/2022, 1 invoice totaling \$63.46.