

**Agenda
City of Olive Branch
Board of Aldermen Meeting
6:00 PM
May 20, 2025**

This meeting will be live-streamed and recorded on the City's YouTube channel at <https://www.youtube.com/@cityofob>.

Call To Order:

Prayer/Pledge of Allegiance:

1. Invocation - Alderman Gil Earhart

Roll Call (Establish Quorum):

Approval of Minutes:

1. Approve minutes of the Regular Meeting of May 6, 2025.

Announcements:

1. A Proclamation by the Speaker of the House of Representatives and Representative Kimberly Remak Mourning the Loss and Commemorating the Life and Legacy of Lieutenant Ronnie Flanigan.
2. Mayor's Award - Airport Line Service Technician Mitchell Slaughter
3. Mayor's Recognition - DeSoto Hope, "National Cancer Survivors Day"
4. Mayor's Update

Consent Agenda:

Any Board member who wishes to have a Consent Agenda item moved to New Business or who needs more information on an item, please contact Tena Stewart or Mayor Adams before the Tuesday Board meeting, and we will honor the request.

1. Travel/Training
2. Approve addition to the 2024/2025 pool of Seasonal Employees for hire as determined by Parks and Recreation Director.
3. Appoint Casey Simmering, Anthony Burse, and Brittany Williams as deputy clerks for the purpose of receiving and distributing funds and attending training.
4. Accept donations from Funky Monkey and Texas Roadhouse to the Olive Branch Park Department designated for the 2025 Children's Fishing Rodeo.
5. Authorize the City of Olive Branch to accept a donation from Rita Shelly and Nick Lancaster in the amount of \$100.00 in memory of Lt. Ronnie Flanigan, designated for the Shop with a Cop event.
6. Approve rescission for disposal on GovDeals.com and authorize the sale of two (2) Ford Crown Victoria vehicles to the Town of Oakland for the amount of \$1,000.00 each in accordance with M.C.A. 31-7-13 and authorize necessary amendment to the fixed asset Inventory.

003486 - 2008 Ford Crown Victoria VIN 2FAFP71V08X14782, Unit #251
005696 - 2008 Ford Crown Victoria VIN 2FAFP71V68X159441, Unit #263
7. Approve Rodeo Production Agreement.
8. Approve "outdoor festival" open container exemption.
9. Approve "authorized activity" noise exemption.

10. Authorize the City of Olive Branch to renew service agreement with Virtual Academy for online police training and pay all associated costs.
11. Authorize the City of Olive Branch to renew the advertising agreement with AirNav, LLC and pay all associated costs.
12. Approve membership to the National Main Street Association for the City of Olive Branch and pay all associated costs.
13. Approve purchase agreement with Tyler Technologies for payment processing terminals used in Business License and Building/Planning Departments and pay all associated costs.
14. Authorize City Clerk to dispose of records/documents in accordance with the State of Mississippi Local Government Records Retention Schedule.
15. Authorize City Clerk to dispose of any records/documents which have been or will be scanned and image verified according to MS Code 39-5-9 and in accordance with the State of Mississippi Local Government Records Retention Schedule.
16. Authorize the City of Olive Branch to dispose of Business License records in accordance with the State of Mississippi Local Government Records Retention Schedule.
17. Authorize the City of Olive Branch to dispose of utility billing records in accordance with the State of Mississippi Local Government Records Retention Schedule.
18. Authorize submission of Hazard Mitigation Grant Program Notice of Intent and Designated Representative Notice to the Mississippi Emergency Management Agency.
19. Authorize the Mayor and City Clerk to refund \$2,500.00 on curb cut permit #CC042325 to Samuel E. Jamison for work relative to curb repair at 6530 Rosewood Dr. now that work is complete and has received satisfactory inspection.
20. Adopt Initial Resolutions Granting Ad Valorem Tax Exemptions for:
 - a. DMC Power, LLC, Personal Property
 - b. OSB Enterprises, LLC, Real & Personal Property
21. Approve the continuation of the Personal Property Ad Valorem Tax Exemption for EPE Industries USA Inc.
22. Approve Freeport Warehouse Tax Exemptions for:
 - a. EPE Industries USA, Inc.
 - b. Macek Consulting, LLC DBA Dollar Fulfillment
 - c. OSB Enterprises, LLC
23. Accept easements and approve payments for East Area Project 2.
24. Authorize submission of final AIP Grant Application to FAA for AV-Gas Fuel Storage at the Olive Branch Airport.
25. Authorize the City of Olive Branch to purchase one (1) 2021 Dodge Charger AWD from the Missouri State Highway Patrol.
26. Authorize the City of Olive Branch to advertise and seek bids for the City of Olive Branch Annexation Sewer/Water East Area Project 2.

Planning Commission / Old Business:

1. Public Hearing date for consideration of application for a Zoning Map Amendment, submitted by Trey Byars and Lauren Ward, Daniel Coker Horton & Bell, P.A. on behalf of Property Owners Robert Bailey, J&M Holdings LLC. The request is to correct an error in zoning from A-R, Agricultural-Residential, to R-3, Planned Residential District, & to approve the Project Text and Development Plan for Bristol Oaks. The 38.89 +/--acre subject property is located at the southeast corner of Pleasant Hill Road and Stateline Road. (File# ZP24-0014) *Public Hearing set for this date in meeting of April 15, 2025.*

Planning Commission / New Business:

1. Planning Commission Consent Item:
 - a. Approve application for a Final Plat for Blakely 1-Lot Subdivision, submitted by Jerry Blakeley, Jr., Property Owner. The request is to create a 1-lot residential subdivision of 1.25 +/-acres. The subject property is zoned R-2, Single Family Residential District, and is located on the south side of W Sandidge Road approximately 900 feet south of the McNeil Drive intersection, known as 7589 W Sandidge Road. (File# SD25-0006)
2. Public Hearing date for consideration and action on motion declaring the condition of the following properties, to be a menace to the public health and safety, and directing either the City staff or contract labor to clean the property forthwith.

Name	Address	Parcel#
Residential Home Buyers Memphis	4322 Lexi Dr.	2061.1108.0-00124.00
FKH SFR PROPCO B HLD LB	6380 Nesting Dove	1064.1932.0-00133.00
Lee Eddie Jr	4178 Davall Dr.	1076.2302.0-00006.00
Betsy Milward Smith	9236 Railroad Ave.	1068.2700.3-00013.00
Zhu Hanjung	9893 Cherokee Dr.	1068.3478.4-00068.00
Beruk Properties Inc.	4199 Bethel Rd.	2061.1100.0-00032.03
Diana Lorena Hernandez	Magnolia Gardens Lot 122	1068.3410.1-00122.00

Old Business:

1. Consideration of bids opened May 12, 2025 for AV-Gas Fuel Storage.

New Business:

1. Consideration of adoption of a Resolution Authorizing the Employment of an Independent Registered Municipal Advisor in connection with the issuance of either General Obligation Bonds of the City of Olive Branch, Mississippi and/or a General Obligation Bond of the City for sale to the Mississippi Development Bank, all in one or more taxable or tax-exempt series, all in an aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000) for various capital improvement projects within the City.
2. Consideration of adoption of a Resolution Declaring the Intention of the Mayor and Board of Aldermen of the City of Olive Branch, Mississippi, to issue General Obligation Public Improvement Bonds of the City and/or issue a General Obligation Public Improvement Bond of the City for sale to the Mississippi Development Bank, in one or more taxable or tax-exempt series, all in an aggregate principal amount not to exceed Ten Million Dollars (\$10,000,000) for various capital improvement projects within the City and directing the publication of a notice of such intention.
3. Consideration of recommendation to authorize Change Order No. 1 on contract with Argo Construction Corporation extending the contract time by 150 calendar days, making the new contract completion date June 6, 2025 for the project referred to as Maywood Water & Gas Improvements Project.
4. Consideration of recommendation to approve an amendment on contract with Cruse Engineering & Consulting, LLC in the amount of \$5,000.00, increasing the contract amount from \$20,000.00 to \$25,000.00 for additional professional engineering services, for project referred to as Gas Regulator Station at HWY 178 at Center Hill Road.
5. Consideration of recommendation to approve Change Order No. 2 on contract with A&B Construction in the additive amount of \$7,392.87, increasing the contact amount from \$8,593,138.00 to \$8,600,530.87 for installation of underground electrical equipment, for the project referred to as City of Olive Branch Public Works Complex.

6. Consideration of recommendation to approve Change Order No. 3 on contract with A&B Construction in the additive amount of \$1,261.63, increasing the contact amount from \$8,600,530.87 to \$8,601,792.50 for required foundation work, for the project referred to as City of Olive Branch Public Works Complex.
7. Consideration of recommendation to approve Change Order No. 4 on contract with A&B Construction in the additive amount of \$11,987.77, increasing the contact amount from \$8,601,792.50 to \$8,613,780.27 for wiring modifications, for the project referred to as City of Olive Branch Public Works Complex.

Executive Session:

1. Personnel matter in the Gas Maintenance Department
Consideration of recommendation for employee promotion and salary increase.
2. Personnel matter in the Planning & Building Department
Consideration of recommendation for potential new hire.
3. Personnel matters in the Police Department
Consideration of recommendation for employee promotions and salary increases.
4. Personnel matters in the Fire Department
 - a. *Consideration of recommendation for appointment.*
 - b. *Consideration of recommendation for potential new hire.*
5. Acquisition of Property – *Old Towne - Project 592 Sewer Project.*
6. Pending Litigation - *discussion with City Attorney.*

Claims Dockets:

1. Travel Card Expense Report dated April 30, 2025, totaling \$1,688.10.
2. Warrant Report #052025UT, dated 05/15/2025, 102 invoices totaling \$46,997.04.
3. Warrant Report #05202025, dated 05/16/2025, 254 invoices totaling \$2,099,190.96.
4. Warrant Report #05212025, dated 05/20/2025, 115 invoices totaling \$288,405.55.